

**Circular for Parents of Classes X and XII Students**  
**Session: 2023-24**

EKAY/SEP/36  
September 08, 2023

**Subject: Checking of CBSE LOC (List of Candidate) for Board Examination 2024 - reg.**

Dear Parents,  
Namaste!

Please be informed that we have received LOC for students of classes X and XII from CBSE. LOC is required to be checked thoroughly and signed by parents. Following to be checked carefully as the same information will be printed on mark-sheet and migration certificate:

- a. Spelling of name of Student/Mother/Father/Guardian
- b. Date of Birth
- c. Subject combination and their code numbers
- d. Basic Mathematics/Standard Mathematics selection (Class X students)

You are requested to come to school (Mother and Father/Guardians) to check and sign LOC as per the following schedule:

Day & Date	Classes	Time
Saturday, 09.09.2023 Tuesday, 12.09.2023 Wednesday, 13.09.2023	X and XII	10:00 am to 12:30 pm

**CBSE Fee for class X and XII examination form filling (LOC) is as:**

Class	Exam Fee	Migration Certificate Fee	Practical Fee	Total
X	1500/-	350/-	NA	1850/-
XII	1500/-	350/-	150/- each practical subject	Up to 2450/-

You are requested to deposit CBSE Examination Fee along with 2<sup>nd</sup> installment of fee for session 2023-24. Kindly check your tuition fee dues are clear to avoid any inconvenience. We humbly request you to please consider LOC checking work on priority and present yourself for final checking work positively on the mentioned dates.

Best regards



Manish Saxena  
Principal